

Seventh Session of the Assembly  
26-27 October 2022

## Agenda Item 2

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### Agenda of the Seventh Session of the Assembly

#### **A. Organizational Matters**

##### **Item 1. Opening of the Session by the President of the Assembly**

In accordance with Rule 7.2 of the Rules of Procedure of the Assembly, the President will preside over the session of the Assembly. The incumbent President is Myanmar (Dr. Thaung Naing oo) is unable to physically join the session. In accordance with Rule 7.3 of the Rules of Procedure of the Assembly, “if the President is absent from a session or any part thereof, or whenever the President deems that for the proper fulfillment of the responsibilities of the office of President that he or she should not preside over the Assembly during the consideration of a particular agenda item, the Vice-President shall act as President with the same powers and duties as the President.”

Therefore the current Vice President is Cambodia (Mr. Hang Suntra) will act as the Acting President. The Acting President will deliver his remarks and officially open the Seventh Session of the Assembly.

##### **Item 2. Adoption of the Agenda**

The Assembly will be invited to adopt its agenda.

[Document A-22-7-1]

##### **Item 3. Report of the Executive Director on the work of the Organization**

In accordance with Paragraph 4(d) of Article 9 of the Agreement on the Establishment of AFoCO, the Executive Director will address the Representatives to the Assembly and report the highlights and major areas of activities on the work of AFoCO focusing on the Decisions adopted and key discussion from the immediate past session of the Assembly.

[Document A-22-7-2]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations.*

**Item 4. Information on the list of Parties and Observers (Update on Kyrgyz Republic)**

In accordance with Article 5 of the Agreement and Decision 3-I-18R, the status of Parties and Observers will be updated for information. The Secretariat will update the Assembly on the deposit of instrument of Accession from the Kyrgyz Republic.

[Document A-22-7-3]

*Action: The Assembly will take note of the information and welcome the Kyrgyz Republic as Party to AFoCO.*

**Item 5. Promotion and Enhancement of Partnership (Update on Partners)**

In accordance with Decision 41-V-21R, the Assembly endorsed the Rules of Procedure on Partner Countries and Partner Organization, whereby formalizing the new category of engagement or participation to AFoCO. The Secretariat will update the Assembly on (i) existing partners which has MOU and (ii) intention from new prospective partners for consideration and endorsement of the Assembly.

[Document A-22-7-4]

*Action: The Assembly will take note of the information. The Assembly will consider and endorse existing partnerships to be enlisted as partner organizations. The Assembly will further consider and endorse prospective partners that have submitted respective letters of intent.*

**B. Implementation of Strategic Plan 2019-2023 and Development of Strategic Plan 2024-2030**

**Item 6. Updates on the implementation of on-going programs/projects and evaluation of projects**

**Item 6.1 Updates on the On-going AFoCO Programs and Projects**

The Secretariat will share information and updates on the on-going projects (country-specific and regional/multi-country. The Parties and Observers will be invited for any supplemental or clarifying statements regarding project implementation.

6.1.1 Country-specific Projects

6.1.2 Regional/multi-country Projects (NTFP and AKCF)

6.1.3 Indicative schedule of project evaluation (mid-term and end-of-project evaluation)

[Document A-22-7-5]

*Action: The Assembly members may provide project highlights and challenges, if necessary. The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

**Item 6.2            Guidelines in the Identification and Generation of Project Savings and Carry-Over Budget**

The Secretariat will report on the circulation and implementation of the Guidelines. The Parties and Observers will be invited for any comments and/or clarification on the matter.

[Document A-22-7-6]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

**Item 7.            Project development and project proposals**

**Item 7.1            Approval of new projects (for Decision)**

*The information on submitted project proposals will be presented.*

[Document A-22-7-7]

*Action: The Assembly will be invited to consider the project proposals and to adopt a Decision, as appropriate.*

**Item 7.2            Information on Annual Project Development Schedule**

*The information on annual project development schedule will be presented.*

[Document A-22-7-8]

*Action: The Assembly may further request the Secretariat to facilitate the necessary actions on the project development.*

**Item 7.3            Updates on the new and potential projects and programs**

The information on new and potential projects and programs (KOICA, MKCF, etc.) will be presented.

[Document A-22-7-9]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

**Item 8.            Updates on Capacity Development Activities and Future Plan**

The Secretariat will update the ongoing capacity building activities, including the

development of Capacity Building Roadmap, report on the internal evaluation of Fellowship Program, RETC operation and achievements, and other ongoing activities regarding capacity building.

**(i) Updates on progress of Capacity Building Roadmap 2030**

The Secretariat will present on the background and progress of the development of capacity building roadmap.

**(ii) Report on Internal Evaluation of Fellowship Program**

The Secretariat will report to the Assembly the result of internal evaluation of the fellowship program during 2013-2021 including major findings, challenges and suggestions from the previous batches of fellowship officials from the Member States for future development and improvement of the program.

**(iii) Update of RETC operation and achievements**

The Secretariat (RETC) will update major achievements of capacity building activities of RETC including regular training, off-site training in the member countries, in-country community development training, joint activities with partner organizations. RETC will also update the operation of the RETC including maintenance issues of the RETC, progress of the establishment of experimental forest of RETC, and particularly on the status of the Host Country Agreement for RETC with the Government of the Republic of the Union of Myanmar. Reflections of the RETC operation during the COVID-19 such as online training and off-site training also will be included for setting the future direction of the RETC considering the local situation and measurement of the Member States.

**(iv) Update of ongoing activities regarding capacity building**

The Secretariat will update progress of ongoing programs and projects including the Science and Technology Exchange Partnership (STEP) Program, Fellowship Program, NIFoS Research Project, Landmark Scholarship Program, and project(s) sponsored by the third-party. The latest update of the workshop on capacity needs in Central Asia will be included. The bridging program of Landmark Scholarship also will be included.

[Document A-22-7-10]

Action: *The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

**Item 9. Update on the Development of AFoCO Strategic Plan 2024-2030**

The Secretariat will update the Assembly on the ongoing progress of development of AFoCO Strategy 2024-2030 and follow-up action, including the draft text of the strategic framework. The Secretariat will further present on the follow-up action.

[Document A-22-7-11]

Action: The Assembly will take note of the update and progress of the development of AFoCO Strategy 2024-2030. The Assembly will further consider and endorse the plan and schedule follow-up actions.

### **C. Administrative, financial, and institutional matters**

#### **Item 10. Appointment of the Executive Director (for Decision)**

Following the Assembly's endorsement at the Fifth Session of the Assembly in October 2021 to resume the works of the Executive Director Selection Committee in 2022, the Executive Director Selection Committee was reconstituted and resumed its activities in 2022. The Chairperson will report to the Assembly its activities and present its recommendation related to the succeeding Executive Director.

[Document A-22-7-12]

Action: The Assembly will consider the recommendation and adopt a Decision related to the appointed of the succeeding Executive Director.

#### **Item 11. Reallocation of Budget of FY 2022 (for Decision)**

*In accordance with the Financial Regulation 2.5 of the Financial Regulations, and in reference to Decision 43-V-21R, reallocation of the budget will be proposed for consideration and approval of the Assembly.*

[Document A-22-7-13]

Action: The Assembly will be invited to consider and adopt a Decision, as appropriate

#### **Item 12. Work plan and budget 2023 (for Decision)**

In accordance with Paragraph 6 if Article 8 of the Agreement, the work plan and budget for the year 2023 and indicative budget for the year 2024 will be presented.

[Document A-22-7-14]

Action: The Assembly will be invited to consider the proposal and to adopt a Decision, as appropriate.

### **D. Procedural Matters of the Assembly**

#### **Item 13. Election of Succeeding Officers**

In accordance with Rule 7 of the Rules of Procedure of the Assembly, the President and Vice President shall be elected from among the Parties following a rotation order established based on the date of deposit of their instrument of ratification, acceptance or approval of the Agreement. (Incoming President: Cambodia, Incoming Vice President: Brunei Darussalam)

[Document A-22-7-15]

Action: The Assembly will be invited to elect the succeeding officers as appropriate.

**Item 14.           Date and venue of the Sessions of the Assembly**

In 2023, two sessions of the Assembly is proposed – one as a regular session and the other one as a special session, subject to the decision of the Assembly. Unless otherwise decided, the venue will be in Seoul, Korea.

Action: The Assembly will be invited to decide on the indicative dates and venue of the sessions.

**E. Other matters**

Review of Staff Regulations and Financial Regulations.

**G. Summary Record of the Session**

A draft report of the session will be prepared for adoption.

**Item 15.           Closing of the Session**

The President will close the Session.

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